

**NATIONAL CAPACITY NEEDS SELF-ASSESSMENT FOR  
GLOBAL ENVIRONMENTAL MANAGEMENT PROJECT  
(NCSA)**

**SUMMARY OF 1<sup>ST</sup> QUARTERLY REPORT  
15<sup>th</sup> JANUARY 2007 – 31<sup>st</sup> MARCH 2007**

In this quarter the following activities were carried out:

- (i) NCSA Introductory Meetings with Stakeholders – 15 February 2007 to 21 March 2007
- (ii) Inception Workshop – 26 March 2007

**Summary of Progress:**

**Output 1: Establishment of Coordination and Support Mechanisms**

- a) First Project Team meeting was held on 30 January 2007 at NRE to review the Project Document and to finalise the nomination of National Project Director. Subsequently, Dr. Lian Kok Fei, the undersecretary of Conservation and Environmental Management of the Ministry of Natural Resources and Environment (MNRE) was appointed as the National Project Director on 15 February 2007.
- b) The project work plan and budget were revised and commented upon. To be tabled for endorsement by the Project Steering Committee on 3 May 2007.
- c) The first draft of the inception report was circulated to all participants for comments prior to the inception workshop.
- d) An inception workshop with the purpose of introducing NCSA to the stakeholders and providing stakeholders with an opportunity to provide feedback on the NCSA process was held on 26 March 2006 at Baiduri Hall, MNRE. The event was attended by 65 participants from government agencies, academic and research institutions, NGOs and private sector. The feedback from participants is being compiled and incorporated in the second draft of inception report.

**Output 2: Stocktaking of Related Stakeholder Activities & Past Thematic Evaluation of Capacity Constraints**

- a) A total of 7 introductory meetings were held with NGOs (GEC, MNS, WWF, WI and MENGO), private sector (BP Malaysia) and government ministry (Ministry of Agriculture) from the period of February to March 2007 to establish contact with related past and on-going projects.

### **Next Quarter's Activities**

- a) First Project Management Committee is scheduled on 24 April 2007 to review the current project status.
- b) First Project Steering Committee is scheduled on 3 May 2007 to review and endorse the revised work plan and budget, and inception report.
- c) Selection and appointment of national experts.

Gan Pek Chuan  
National Coordinator

2 April 2007